

Late Nirdhanrao Patil Waghaye Arts, Commerce & Science College Andhalgaon

Ta: Mohadi Dist: Bhandara 441914

(Affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur)

Email Id: - latenpwcandhalgaon@gmail.com

Website: - www.npwcandhalgaon.org

Ref. No. :- NPWC/

Date:-

1.2.1/DVV

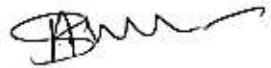
Details of each Value Added Programme/ Course with

Name of Course, Duration and Assessment Procedures:

Academic Year 2021-2022.

Sr. No	Name of Value added programs offered	Duration in Hrs	Assessment Procedure	Number of students enrolled in the year	No. of Students Completed Course Successfully.
1	Personality Development	35 Hrs	Assignment, Viva, Quiz	30	30
2	Time Management	35 Hrs	Assignment, Viva, Quiz	30	29
3	Hygiene & Waste Management: Swachh Bharat Abhiyan	35 Hrs	Assignments And Quiz	40	39
4	Communication Skill	35 Hrs	Assignments And Quiz	30	30
5	Entrepreneurship Development	35 Hrs	Assignments And Quiz	40	39
6	Stress Management	35 Hrs	Assignments And Quiz	30	29
7	Academic Research & Report Writing	35 Hrs	Assignments And Quiz	30	30
8	Quantitative Aptitude	35 Hrs	Assignments And Quiz	27	25
Total				257	251




PRINCIPAL
Late N.P.W. College
Andhalgaon Dist.-Bhandara

List of Students Enrolled For Value Added Course (2021-2022)

101

VALUE ADDED COURSE: PERSONALITY DEVELOPMENT (35 Hrs)

Sr. No.	Name of student	Class	Signature
1.	Saurav Shyamrao Aswale	B.Sc. I	Saurav Aswale
2.	Yamini Shyam Bais	B.Sc. I	Yamini Bais
3.	Kalyani Hiranman Bawane	B.Sc. I	Kalyani Bawane
4.	Pragati Dhanraj Bhusari	B.Sc. I	Pragati Bhusari
5.	Vaishnavi Mitaram Bondre	B.Sc. I	V. Bondre
6.	Diksha Balak Burade	B.Sc. I	D. Burade
7.	Sakshi Sunil Burade	B.Sc. I	S. Burade
8.	Aishwarya Dilip Burade	B.Sc. I	Aishwarya Burade
9.	Sunil Kashinath Chachere	B.Sc. I	Sunil Chachere
10.	Rohan Rajendra Chauhan	B.Sc. I	Rohan Chauhan
11.	Kalyani Sharad Dhande	B.Sc. I	Kalyani Dhande
12.	Kalyani Narendra Girhepunje	B.Sc. I	Kalyani Girhepunje
13.	Prachi Shridhar Gokhale	B.Sc. I	Prachi Gokhale
14.	Sejui Dnyaneshwar Kadav	B.Sc. I	Sejui Kadav
15.	Kaushik Vilas Karemore	B.Sc. I	Kaushik Karemore
16.	Gulshan Vijay Khodpe	B.Sc. I	Gulshan Khodpe
17.	Yesh Pradip Lanjewar	B.Sc. I	Yesh Lanjewar
18.	Vaishnavi Shaligram Londase	B.Sc. I	Vaishnavi Londase
19.	Nikita Prakash Mankar	B.Sc. I	Nikita Mankar
20.	Hemlata Devrao Ninave	B.Sc. I	Hemlata Ninave
21.	Selokar Abhishek Suresh	B.Sc. I	Selokar Suresh
22.	Ritesh Umesh Selokar	B.Sc. I	Ritesh Selokar
23.	Tanmay Mahesh Shahare	B.Sc. I	Tanmay Shahare
24.	Divya Gyaniram Shende	B.Sc. I	Divya Shende
25.	Saurabh Suresh Singanjude	B.Sc. I	Saurabh Singanjude
26.	Sukhadeve Pranoti Bhashkar	B.Sc. I	Sukhadeve Bhashkar
27.	Vishakha Kishor Tichkule	B.Sc. I	Vishakha Tichkule
28.	Puja Raju Titimare	B.Sc. I	Puja Titimare
29.	Purnima Tulsidas Ukey	B.Sc. I	Purnima Ukey
30.	Umredkar Divyanshu Chandrabhan	B.Sc. I	Umredkar Divyanshu

Date: 25/02/2022

Puja R. Titimare
 Convenor
 VAC

25/02/2022
 Puja R. Titimare

College Code :- 524

Laxmi Shikshan Sanstha & Krida Mandal's
**Late Nirdhanrao Patil Waghaye Arts, Commerce &
Science College Andhalgaon**
Ta: Mohadi Dist: Bhandara 441914
(Affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur)

Email Id: - latenpwcandhalgaon@gmail.com

Website: - www.npwcandhalgaon.org

Ref. No. :- NPWC/

Date:-

1.2.1.4/ DVV

Details of each Value Added Programme/ Course with
Name of Course, Duration and Assessment Procedures:

Academic Year 2020-2021.

Sr. No.	Name of Value added programs offered	Duration in Hrs	Assessment Procedure	Number of students enrolled in the year	No. of Students Completed Course Successfully.
1	Online: Time Management	35 Hrs	Online Attendance and Active Participation	35	34
2	Online: study tools and techniques	35 Hrs	Online Attendance and Active Participation	35	35
3	Online: Academic Research & Report Writing	35 Hrs	Online Attendance and Active Participation	35	34
4	Online: Quantitative Aptitude	35 Hrs	Online Attendance and Active Participation	30	30
5	Personality Development	35 Hrs	Assignment, Viva, Quiz	20	20
6	Hygiene & Waste Management	35 Hrs	Assignments And Quiz	40	40
7	Stress Management	35 Hrs	Assignments And Quiz	40	39
Total				235	232




PRINCIPAL
Late N.P.W. College
Andhalgaon Dist.-Bhandara

List of Students Enrolled For Value Added Course (2020-2021)

VALUE ADDED COURSE: TIME MANAGEMENT (35 Hrs)

Sr. No.	Name of student	Class	Signature
1.	Rishika Prakashsingh Bais	B.Com. I	Online
2.	Gayatri Rajkumar Bante	B.Com. I	Online
3.	Jaydeo Ankosh Bante	B.Com. I	Online
4.	Laykush Kashinath Barapatre	B.Com. I	Online
5.	Batolia Kartik Narayan	B.Com. I	Online
6.	Rakshendra Rajendra Bhivgade	B.Com. I	Online
7.	Mayuri Suresh Bhoyar	B.Com. I	Online
8.	Vivek Homraj Borkar	B.Com. I	Online
9.	Sanika Antaramji Burade	B.Com. I	Online
10.	Lokesh Balakdas Chavhan	B.Com. I	Online
11.	Ayush Chandrashekhar Chavhan	B.Com. I	Online
12.	Mohit Sewakram Dhande	B.Com. I	Online
13.	Himanshu Ankush Shende	B.Com. I	Online
14.	Anjali Sunil Dongare	B.Com. I	Online
15.	Revati Manohar Fating	B.Com. I	Online
16.	Harshad Madhukar Fulbandhe	B.Com. I	Online
17.	Harsh Prakash Ganvir	B.Com. I	Online
18.	Gnydhane Satyawan Fattu	B.Com. I	Online
19.	Gupta Kartik Rajkishor	B.Com. I	Online
20.	Gauri Suresh Jambhare	B.Com. I	Online
21.	Nikhil Raju Kale	B.Com. I	Online
22.	Abhay Prakas Khadase	B.Com. I	Online
23.	Shubhangi Shrikrushna Kharabe	B.Com. I	Online
24.	Swapnil Sitaram Mandirkar	B.Com. I	Online
25.	Shruti Ghanshyam Marathe	B.Com. I	Online
26.	Punam Ashok Matey	B.Com. I	Online
27.	Sanjay Devidas Meshram	B.Com. I	Online
28.	Munna Ajesh Meshram	B.Com. I	Online
29.	Lokesh Naresh Nanhet	B.Com. I	Online
30.	Bhupesh Kushan Nimbarte	B.Com. I	Online
31.	Jayashree Vinayak Ninave	B.Com. I	Online
32.	Vishal Dadu Tangle	B.Com. I	Online
33.	Pranay Shrawan Tichkule	B.Com. I	Online
34.	Namita Duryodhan Doye	B.Com. I	Online
35.	Jayashri Rupdas Hemane	B.Com. I	Online

Pringh
 Convenor
 VAC

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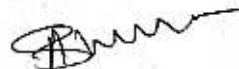
1.2.1 DVV

Details of each Value Added Programme/ Course with
Name of Course, Duration and Assessment Procedures:

Academic Year 2019-2020.

Sr. No	Name of Value added programs offered	Duration in Hrs	Assessment Procedure	Number of students enrolled in the year	No. of Students Completed Course Successfully.
1	Personality Development	35 Hrs	Assignment, Viva, Quiz	40	39
2	Time Management	35 Hrs	Assignment, Viva, Quiz	40	40
3	Entrepreneurship Development	35 Hrs	Assignments And Quiz	25	23
4	Quantitative Aptitude	35 Hrs	Assignments And Quiz	30	30
Total				135	132




PRINCIPAL
Late N.P.W. College
Andhalgaon Dist.-Bhandara

List of Students Enrolled For Value Added Course (2019-2020)

101

VALUE ADDED COURSE: PERSONALITY DEVELOPMENT (35 Hrs)

Sr. No.	Name of student	Class	Signature
1.	Asmita Shalikram Rehapade	B.Com. I	A. Rehapade
2.	Damini Balkrushna Agashe	B.Com. I	Damini
3.	Gayatri Kashinath Belpande	B.Com. I	G. K. Belpande
4.	Gulaksha Karu Mate	B.Com. I	Gulaksha
5.	Hirkanya Rambhau Bramhankar	B.Com. I	H. Bramhankar
6.	Jayshri Rupdas Hemane	B.Com. I	J. R. Hemane
7.	Minakshi Abaji Barapatre	B.Com. I	Minakshi Barapatre
8.	Namita Duryodhan Doye	B.Com. I	N. Doye
9.	Pallavi Dewanand Borkar	B.Com. I	P. Borkar
10.	Pallavi Gangadhar Funde	B.Com. I	Pallavi
11.	Rupa Bajirao Sontakke	B.Com. I	R. Sontakke
12.	Salina Haribhau Funde	B.Com. I	S. Funde
13.	Sharda Manohar Matale	B.Com. I	Sharda
14.	Shital Ratan Dahelkar	B.Com. I	S. Dahelkar
15.	Shobha Kailas Dani	B.Com. I	Shobha
16.	Shubhangi Istari Sontakke	B.Com. I	S. Sontakke
17.	Supriya Bhagwan Mate	B.Com. I	S. Mate
18.	Aashish Devidas Pimpale	B.Com. I	A. Pimpale
19.	Aditya Anna Ramteke	B.Com. I	A. Ramteke
20.	Akash Jaikisan Bondre	B.Com. I	A. Bondre
21.	Aman Parasram Maraskothe	B.Com. I	A. Maraskothe
22.	Amit Mahagu Mohture	B.Com. I	A. Mohture
23.	Ankush Bhaiyyalal Meshram	B.Com. I	A. Meshram
24.	Arvind Nilkanth Awarkar	B.Com. I	A. Awarkar
25.	Ashish Anmol Kale	B.Com. I	A. Kale
26.	Ashwin Ratiram Khalode	B.Com. I	A. Khalode
27.	Avinash Haribhau Funde	B.Com. I	A. Funde
28.	Bhupesh Hemant Marwade	B.Com. I	B. Marwade
29.	Dinesh Shravan Gomase	B.Com. I	D. Gomase
30.	Harshal Nana Shahare	B.Com. I	H. N. Shahare
31.	Deepali Arun Kodape	B.A. I	D. Kodape
32.	Kiran Bablu Galbale	B.A. I	K. Galbale
33.	Nisha Shriramm Ninave	B.A. I	N. Ninave
34.	Purnima Nagorao Wadhai	B.A. I	P. Wadhai
35.	Priyanka Manohar Bawane	B.A. I	P. Bawane
36.	Roshana Rajendra Gautam	B.A. I	R. Gautam
37.	Shilpa Subhash Matey	B.A. I	S. Matey
38.	Shraddha Rajiv Meshram	B.A. I	S. Meshram
39.	Sudha Vinodkumar Soni	B.A. I	S. Soni
40.	Roshan Gendral Shende	B.A. I	R. Shende

Date : 30/07/2019

Convenor
VAC



Laxmi Shikshan Sanstha & Krida Mandal's College Code :- 524
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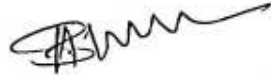
1.2.1. DVV Details of each Value Added Programme/ Course with

Name of Course, Duration and Assessment Procedures:

Academic Year 2018-2019.

Sr. No.	Name of Value added programs offered	Duration in Hrs	Assessment Procedure	Number of students enrolled in the year	No. of Students Completed Course Successfully.
1	Personality Development	35 Hrs	Assignment, Viva, Quiz	40	38
2	Time Management	35 Hrs	Assignment, Viva, Quiz	40	39
3	Hygiene & Waste Management	35 Hrs	Assignments And Quiz	40	38
4	Communication Skill	35 Hrs	Assignments And Quiz	40	40
5	Entrepreneurship Development	35 Hrs	Assignments And Quiz	45	43
6	Stress Management	35 Hrs	Assignments And Quiz	45	45
7	Spreadsheet Skills	35 Hrs	Assignments And Quiz	45	44
8	Academic Research & Report writing	35 Hrs	Assignments And Quiz	30	30
Total				325	317




PRINCIPAL
Late N.P.W. College
Andhalgaon Dist.-Bhandara

List of Students Enrolled For Value Added Course (2018-2019)

101

VALUE ADDED COURSE: PERSONALITY DEVELOPMENT (35 Hrs)

Sr. No.	Name of student	Class	Signature
1.	Diksha Nanaji Kahalkar	B.A. I	D. Kahalkar
2.	Nutan Rajeshwar Urkude	B.A. I	N. Urkude
3.	Payal Dewdas Dongare	B.A. I	P. Dongare
4.	Snehal Anna Kahalkar	B.A. I	S. Kahalkar
5.	Vaishnavi Rajiv Meshram	B.A. I	V. Meshram
6.	Akanksha Ramkishor Sahu	B.Com. I	A. Sahu
7.	Anchal Kamaldas Vaidya	B.Com. I	A. Vaidya
8.	Apeksha Subhash Wasnik	B.Com. I	A. Wasnik
9.	Bharti Rupchand Kokudee	B.Com. I	B. Kokudee
10.	Dipali Dharma Nagdeve	B.Com. I	D. Nagdeve
11.	Harshal Suresh Kangale	B.Com. I	H. Kangale
12.	Manda Ramu Ilpate	B.Com. I	M. Ilpate
13.	Nikita Siddharth Dhargave	B.Com. I	N. Dhargave
14.	Pooja Jatan Lole	B.Com. I	P. Lole
15.	Pornima Jagdish Dhore	B.Com. I	P. Dhore
16.	Priti Rupchand Kokude	B.Com. I	P. Kokude
17.	Priyanka Ashok Raut	B.Com. I	P. Raut
18.	Abhay Sukram Durghade	B.Com. I	A. Durghade
19.	Akash Munnalal Ishwarkar	B.Com. I	A. Ishwarkar
20.	Akash Ravindra Fule	B.Com. I	A. Fule
21.	Akshaykumar Pandhari Meshram	B.Com. I	A. Meshram
22.	Ankit Dilip Shende	B.Com. I	A. Shende
23.	Bandu Suresh Dongare	B.Com. I	B. Dongare
24.	Dhananjay Vinayak Kurihe	B.Com. I	D. Kurihe
25.	Divakar Dhanraj Marbate	B.Com. I	D. Marbate
26.	Kailas Vinayak Dhurve	B.Com. I	K. Dhurve
27.	Kuldeep Vijakumar Shende	B.Com. I	K. Shende
28.	Likhit Rajesh Shaliare	B.Com. I	L. Shaliare
29.	Milind Suresh Talmale	B.Com. I	M. Talmale
30.	Nikesh Lalchand Satdeve	B.Com. I	N. Satdeve
31.	Nikheel Manohar Rangari	B.Com. I	N. Rangari
32.	Nikhil Rajkumar Khobragade	B.Com. I	N. Khobragade
33.	Parvez Shaif Shaikh	B.Com. I	P. Shaikh
34.	Pramod Dharmaraj Mutkure	B.Com. I	P. Mutkure
35.	Pravinkumar Ramesh Meshram	B.Com. I	P. Meshram
36.	Shaileshkumar C. Biranware	B.Com. I	S. Biranware
37.	Sharadchandra N. Burade	B.Com. I	S. Burade
38.	Shrikant Munnalal Lanjewar	B.Com. I	S. Lanjewar
39.	Shubham D. Bhende	B.Com. I	S. Bhende
40.	Shubham Kewal Raut	B.Com. I	S. Raut

Date : 03/08/2018

[Signature]

Laxmi Shikshan Sanstha & Krida Mandal's College Code :
**Late Nirdhanrao Patil Waghaye Arts, Commerce &
 Science College Andhalgaon**

(Affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur)

Website: - www.npwcandhalgaon.org

Date:-

Details of each Value Added Programme/ Course with

Name of Course, Duration and Assessment Procedures:

Academic Year 2017-2018.



PRINCIPAL
Late N.P.W. College
Andhalgaon Dist.-Bhandara

List of Students Enrolled For Value Added Course (2017-2018)

101

VALUE ADDED COURSE: PERSONALITY DEVELOPMENT (35 Hrs)

Sr. No.	Name of student	Class	Signature
1.	Anup B. Katwale	B.A. I	Anup
2.	Gurish V. Gabhane	B.A. I	Gurish
3.	Pratik V. Shende	B.A. I	P.V. Shende
4.	Moreswar D. Thakur	B.A. I	M.D. Thakur
5.	Vishal M. Patle	B.A. I	V. Patle
6.	Chandrashekh R. Matey	B.A. I	C. Matey
7.	Ravindra G. Khaire	B.A. I	R. Khaire
8.	Laxmikant P. Deshmukh	B.A. I	L. Deshmukh
9.	Kunal H. Dhande	B.A. I	K. Dhande
10.	Apasa M. Sheikh	B.A. I	A. Sheikh
11.	Chetana B. Galbale	B.A. I	C. Galbale
12.	Mayuri S. Admachi	B.A. I	M. Admachi
13.	Monika C. Mate	B.A. I	M. C. Mate
14.	Nikhil P. Tekam	B.A. I	N. P. Tekam
15.	Nishigandha S. Marwade	B.A. I	N. Marwade
16.	Nutan A. Matey	B.A. I	N. Matey
17.	Pratik N. Dornale	B.A. I	P. Dornale
18.	Rajshridevi B. Sakharwade	B.A. I	R. Sakharwade
19.	Shital C. Mate	B.A. I	S. C. Mate
20.	Shubhangana D. Chichalkar	B.A. I	S. D. Chichalkar
21.	Sonalika B. Vitale	B.A. I	S. B. Vitale
22.	Sonu A. Deshmukh	B.A. I	S. A. Deshmukh
23.	Tejasvini R. Galbale	B.A. I	T. R. Galbale
24.	Akash S. Chavan	B.A. I	A. S. Chavan
25.	Akshay N. Tekam	B.A. I	A. N. Tekam
26.	Ankit S. Dongare	B.A. I	A. S. Dongare
27.	Ashish M. Kshirsagar	B.A. I	A. M. Kshirsagar
28.	Arijit S. Lute	B.A. I	A. S. Lute
29.	Dnyaneshwar G. Shende	B.A. I	D. G. Shende
30.	Ashis M. Kshirsagar	B.A. I	A. M. Kshirsagar
31.	Anay B. Mohankar	B.A. I	A. B. Mohankar
32.	Laxmikant D. Shende	B.A. I	L. D. Shende
33.	Hemchand H. Nagpure	B.A. I	H. H. Nagpure
34.	Pranod L. Kosare	B.A. I	P. L. Kosare
35.	Asifa R. Pathan	B.A. I	A. R. Pathan

Date : 31/07/2017

Amish
Convenor
VAC



27 Ashish M. Kshirsagar

PP PP



Late Nirdhanrao Patil Waghaye Arts, Commerce &
Science College Andhalgaon
(Affiliated to R.T.M. Nagpur University, Nagpur)

Certificate

This is to certify that Shri/ Ku Hemlata D. Ninave has *Actively participated* in Value Added Course : Personality Development Organized / Conducted by Late Nirdhanrao Patil Waghaye Arts, Commerce & Science College Andhalgaon during/ on 5/3/2022 to 21/5/2022 hence this is Course Completion Certificate.

VAC Convener



Principal

**Late Nirdhanrao Patil Waghaye Arts, Commerce &
Science College Andhalgaon**
(Affiliated to R.T.M. Nagpur University, Nagpur)

Certificate

This is to certify that Shri/ Ku Damini B. Agase has ***Actively participated*** in
Value Added Course : Personality Development Organized / Conducted by Late
Nirdhanrao Patil Waghaye Arts, Commerce & Science College Andhalgaon during/
on 04/08/2019 to 06/10/2019 hence this is Course Completion Certificate.



VAC Convener



Principal



**Late Nirdhanrao Patil Waghaye Arts, Commerce &
Science College Andhalgaon**
(Affiliated to R.T.M. Nagpur University, Nagpur)

Certificate

This is to certify that Shri/ Ku Ritu M. Dongre has **Actively participated** in
Value Added Course : Stress Management Organized / Conducted by Late
Nirdhanrao Patil Waghaye Arts, Commerce & Science College Andhalgaon during/
on 06/01/2019 to 10/03/2019 hence this is Course Completion Certificate.


VAC Convener




Principal



**Late Nirdhanrao Patil Waghaye Arts, Commerce &
Science College Andhalgaon**
(Affiliated to R.T.M. Nagpur University, Nagpur)

Certificate

This is to certify that Shri/ Ku Gaurav U. Sarve has **Actively participated** in
Value Added Course : Entrepreneurship Development Organized / Conducted by
Late Nirdhanrao Patil Waghaye Arts, Commerce & Science College Andhalgaon
during/ on 07/01/2018 to 11/03/2018 hence this is Course Completion
Certificate.

VAC Convener



Principal



Late Nirdhanrao Patil Waghaye Arts, Commerce &
Science College Andhalgaon
(Affiliated to R.T.M. Nagpur University, Nagpur)

Certificate

This is to certify that Shri/ Ku Kunal H. Dhande has *Actively*
Participated in Value Added Course : Time Management / Organized / Conducted
by Late Nirdhanrao Patil Waghaye Arts, Commerce & Science College
Andhalgaon during/ on 06/08/2017 to 08/10/2017 hence this is Course Completion
Certificate.


VAC Convener




Principal

Laxmi Shikshan Sanstha & Krida Mandal's College Code :- 524
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Email Id :- latenpwcandhalgaon@gmail.com

Website :- www.npwcandhalgaon.org

Ref. No. :- NPWC/ 1263/077

Date :- 09/11/23

**DETAILS OF CURRICULUM AND COURSE MODULE OF ALL VALUE
ADDED COURSES OFFERED BY COLLEGE DURING
ACADEMIC YEAR 2017-18 TO 2021-22**

Value Added Courses : Duration 35 hours.

Name of the course: Personality Development

Course Code : 101

Course contents:

Personality development, Types of personality, Influencing factors, Leadership qualities, Five factor model, Freud's tripartite theory, Developmental stage theories, Motivation and confidence

Method of Assessment: Assignments and Quiz

Course Outcome:

1. To built up professional confidence of the participant.
2. To develop leadership skills.
3. To develop the communication skills.



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2. Name of Course: Time Management

Course Code: (102)

Course Contents:

Aspects of Time Management: Planning & Goal Setting, Managing Yourself, Dealing with other people, Your time, Getting Results.

Fundamentals of Time Management: Analysis of goals and objectives, Systemization of processes, Pre-analysis of performance, Focus is on time and resources.

Productive Work: Busy vs. Productive, Indecision & Delay, Overwork, Prioritization.

Time Management System: Functional, Portable, Intelligible

Method of Assessment: Assignments, Viva and Quiz

Course Outcomes:

1. Set smart, long-term professional goals.
2. Prioritize their workload.
3. Plan their working day efficiently.
4. Tackle procrastination and stay motivated.
5. Organize their workspace and documents.
6. Delegate work to subordinates.

3. Course Name: Swachh Bharat

Course Code: (103)

Course contents:

Introduction to Swachh Bharat Abhiyan: a. Gandhian philosophy of Cleanliness, b. Swachh Bharat Abhiyan (SBA), c. Hygiene, Sanitation & Sustainable Waste Management, d. Agencies and nodal Ministries for SBA, e. Different phases of the SBA and its evaluation, f. Citizens' Responsibilities: Role of *Swacchagrahi*

Swachh Bharat: Rural and Urban Facets

a. Indicators for Swachh Bharat

b. Rural: Sanitation coverage across households (2014 vs. 2022), Open Defecation Free (ODF) Villages: Parameters, ODF plus model: Key indicators

c. Urban: Sustainable sanitation, Waste/water and solid waste management, Garbage Free Cities

Prospects and Challenges: Attitudes and 'Perceptions, Operational and Financial issues' Monitoring & Supervision, Community Mobilization



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Activities:

- a. Identify plastic and e-waste in and around the institution and suggest innovative technologies to minimize wastage.
- b. Identify events/fests that generate maximum waste and ways to minimize it.
- c. Visit canteen/shops and track the lifecycle of wet/dry waste in and around the institution and document the findings in the form of a Project Report.
- d. Conduct interviews of stakeholders to understand the level of awareness.
- e. Conduct a Clean Audit of the Institution and identify areas for action.
- f. Conduct cleanliness drives
- g. Organise Swachhata Pakhwada meetings, rallies, and mobilization camps within the identified communities.
- h. Students may participate in the Swachh Bharat Internship programme.
- i. If required, students can share their experiences in the form of a Project Report.
- j. Any other Practical/Practice as decided from time to time

Course Outcomes:

1. Understanding the significance of the *Swachh Bharat Abhiyan*.
2. Ability to analyze and predict the sanitation challenges of India
3. Determine the link between sanitation and development.
4. Contribute to the Swachh Bharat Abhiyan through real time projects/fieldwork.

4. Course Name: Communication Skill

Course code: (104)

Course Contents:

Understanding and matching of paraphrasing write sentences- Training on scenario based and questioning to pose right answer Comprehension: Underlining key words and concepts and relate to similar meanings, Underlining key words and concepts and relate to similar meaning

Writing: Internal communication An Email or memo: Format/ Grammar & Sentence structure / Flow Business Communication Analyzing a report- Format/ Grammar & Sentence structure / Flow

Speaking: Personal Questions- Will be done one to one / Specifics on interactive communication Mini presentation on a business topic- Trained on Positive questioning / presentation in sequential pattern analyzing a situation- Positives / Draw backs / improvements

Listening: Fill in the blanks on listening to dialogues: Listen / Pause / and identify Keen listening to dialogues to understand where they fit, Listen / Pause / and identify A long monologue conversation Listen / Pause / and identify



Course Outcome:

1. Examine the correct usage of English grammar in writing, speaking and comprehension activities.
2. Breakdown and present information in graphs and charts.
3. Design e-mails, memos, reports and information letters.
4. Develop reading fluency skills through extensive reading and presentation.
5. Present information by identifying speakers through listening and dialogue creation.

Method of Assessment: Assignments and Quiz

5. Course Name: Email Etiquette Training

Course code: (105)

Course Content:

Introduction to Email Etiquette Training, Evaluate Your Email Usage, Workshop Objectives, Email Misuse and Abuse.

Create Structure for Success, Forward: To-CC-BCC, high importance Vs Low importance Salutation. Introduction : Body-Conclusion, Signature, Date, Time Delays.

Rules of Thumb. Effective Subject lines: Tell Me What You Need, As Short as Possible - Avoid Extra Words. 2 -3 Lines per Paragraph Maximum.

Grammar Perfection, Using Spell Checker, Check for Simple Sentences, Use the Active Voice, Punctuation, Emoticons, Text Talk

Method of Assessment: Assignments and Quiz

Course Outcome: 1. Understand structure of email writing.

2. Ability to write emails for different purpose.

3. Participants able to read and mark important emails.



6. Name of Course: Biography

Course code :(106)

Course contents:

- a. The Diary of a young girl – By Anne Frank
- b. Subramania Bharati
- c. Wings of fire – An autobiography of Abdul Kalam
- d. The Life and Times – Kamaraj
- e. Reflections - Swami Vivekananda

Course duration: 35 hours

Method of Assessment: Assignments, group discussion and Quiz

Course Outcome:

- a. Analyze various themes which arise out of Anne's evolving personality.
- b. Combine the importance of helping achieve mutual goals and turning dreams to reality.
- c. Compare different writers' and researchers' portrayal of the people and events.
- d. Outline key language, structure, organization in biographical writing.

7. Name of Course: Entrepreneurship Development

Course code: (201)

Course Contents: Entrepreneurial Journey, Entrepreneurial Discovery, Ideation and Prototyping, Testing, Validation and Commercialization, Disruption as a Success Driver, Technological Innovation and Entrepreneurship, Raising Financial Resources, Education and Entrepreneurship, Beyond Founders and Founder-Families, India as a Start-up Nation, National Entrepreneurial Culture, Entrepreneurial Thermodynamics, Entrepreneurship and Employment, Start-up Case Studies.

Course duration: 35 hours.

Method of Assessment: Assignments and Quiz

Course Outcome:

1. New generation in entrepreneurship and innovation will have the ability to market themselves and their concepts.
2. Entrepreneurship and Innovation minors will be able to find problems worth solving.
3. Entrepreneurship and Innovation minors will be able to mobilize people and resources.
4. Entrepreneurship and Innovation minors will be able to create value.



8. Name of the course: Stress Management

Course code: (202)

Course Content:

Understanding the Nature of Stress: The Meaning of Stress, The Body's Reactions to Stress, Sources of Stress across the Lifespan, Adaptive and Maladaptive Behavior, Individual and Cultural Differences

Strategies of Stress Management and Prevention: Problem Solving and Time Management, Psychological and Spiritual Relaxation Methods, Physical Stress Reduction Methods, Preparing for the Future: College and Occupational Stress, Self-Care: Nutrition and Other Lifestyle Issues, Relationship Stress and Conflict

Strategies of Synthesis and Prevention: Stress Resilience, Optimal Functions, Making Changes Stick

Course duration: 35 hours.

Method of Assessment: Assignments and Quiz

Course Outcomes:

1. Learn the fundamentals of stress management.
2. Recognize your stresses and how to deal with them.
3. Create proactive reactions to stressful situations.
4. Learn how to manage stress through diet, sleep, and other lifestyle factors.
5. Create a long-term action plan to reduce and better manage stress.

9. Name of Course: Spreadsheet Skills

Course code:(203)

Course Contents:

Basic Excel Functionalities

Planning data layout in spreadsheets Working with numeric, text, date data types in MS Excel Formatting, Converting text to columns Handling duplication in data, Data retrieval using Lookup functions

Decision Making Support Tools

Working with Excel formula Logical Functions What if analysis – Goal Seek, Scenario analysis, Data Tables, Application of Solver tool Data Analytics Tool pack for advanced data analysis.

Data validation, presentation and Macros

Number, date and time validation, text and list validation, Custom validations using formula Data sorting and filters, Charts and slicers, Pivot Tables and Pivot Charts Working with macros.

Course duration: 35 hours

Method of Assessment: Assignments and Quiz

Course Outcome:

1. Participants are able to arrange, sort and plot the data.
2. Students are able to handle spreadsheet and insert the formula.



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10. Course Name: Academic Research & Report Writing

Course code:(301)

Course Content:

Research paper writing: Types of research papers, Structure of research papers, Research paper formats, Abstract writing, Methodology, Results and discussions, Different formats for referencing, Ways of communicating a research paper. ASSIGNMENTS

Thesis writing: Structure of a thesis, Scope of the work, Literature review, Experimental / computational details, Preliminary studies, Results and Discussions, Figures and Tables preparation, Conclusions and future works, Bibliography, Appendices, ASSIGNMENTS.

Tools and Techniques: Various word processors, e.g. MS Word, Libre-office, Latex etc. Making effective presentations using Power Point and Beamer, Uses of plagiarism detection tools. ASSIGNMENT.

Course duration: 32 hours

Timing of the course: 3 Hours at every weekend.

Method of Assessment: Assignments and Quiz

Course outcome:

1. Participant able search and understand topic which is important for their work.
2. Participant able to use tools and software useful for research
3. Improves ability of participant about writing scientific articles, projects etc

11. Name of course: Quantitative Aptitude

Course code: (302)

Aim: To make students understand the relevance and need of quantitative methods for making business decisions.

Objectives:

To develop student's ability in logical, analytical and reasoning skills in problem solving

To enhance heuristic, systematic, critical and lateral thinking

Course Contents:

Arithmetic Ability: Percentage, Problems on Numbers and ages.

Series Completion: Number series, Alphabet series and Alpha-Numeric series.



A handwritten signature in black ink, appearing to read "Anish".

Analogy: Completing the Analogous pair, Direct / Simple Analogy.

Coding- Decoding: Letter Coding, Direct Letter Coding, Number/ Symbol coding.

Data Interpretation: Tabulation, Pie chart, Line graph.

Reference Books:

R. S. Aggarwal (2012), Quantitative Aptitude for M.B.A, S.Chand& Company, New Delhi.

R. S. Aggarwal (2012), A Modern Approach to Verbal & Non-Verbal Reasoning, S.Chand& Company, New Delhi.

Course duration: 35 hours

Eligibility criteria: All B.A., B.Sc. and B.Com. students.

Fees: Nil.

Method of Assessment: Assignments and Quiz

Feedback: Feedback forms

Course Outcomes:

1. Solve Problems using arithmetic, algebraic, geometrical and statistical methods.
2. Analyze the Problems logically and implement varied approaches in its solving.
3. Develop analytical and logical reasoning skills for data interpretation.
4. Prove competencies in coding and decoding of letters, symbols and numbers.
5. Present data using graphs, tables, charts and draw inferences from them.

12. Name of Course: Vedic Mathematics

Course code (303)

Aim: To understand the logic and make their own shortcut tricks.

Course Objective: To solve the complex calculations with minimum time

Course Content:

Division – Multiplication – Subtraction - Square Roots and Cube Roots through Vedic Mathematics - Number series - Number System

Average - Surds and Indices - Percentage- Profit and Loss

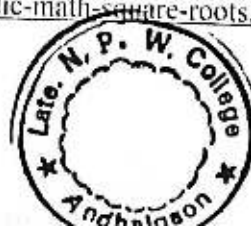
Ratio and Proportion - Partnership - Time and Work - Time and Distance

Simple Interest - Compound Interest

Permutation and Combination – Probability

References & Web Resources:

Web Resources: <https://www.vedantatree.com/2013/03/vedic-math-square-roots.html>



A handwritten signature in black ink, appearing to read "Prakash" or similar, written in a cursive style.

<https://affairsclooud.com/apititude-questions/number-series/>

<https://www.bankexamstoday.com/2016/06/average-tricks-practicequestions.html>

<https://mathleague.com/index.php/about-the-math-league/mathreference/31mathleaguewebsite/general/80-ratioandproportion>

<https://www.hitbullseye.com/Simple-Interest-and-Compound-Interest.php>

The Power of Vedic Mathematics Atul Gupta Jaico Publishing House

Dinesh Khattar The Pearson guide to Quantitative Aptitude for Competitive Examination Pearson Education

Course duration: 35 hours

Eligibility criteria: All B.A., B.Sc. and B.Com. students.

Fees: Nil.

Method of Assessment: Assignments and Quiz

Feedback: Feedback forms

Course Outcome: 1. Participants able to solve mathematical problems using simple calculations.

2. Participants save their time with shortcut tricks.

3. Practicing shortcut tricks helps participants in qualifying competitive exams.

13. Name of the course: Online study tools and techniques Course Code (304)

Course contents:

Tools used for online teaching learning :Zoom, OneNote, Google Classroom, Google duo, Big Blue Button (Moodle) Screencast-O-Matic(for lecture recording).

Labs: Oscar, Virtual labs, Octave

Presentation: Zoom, Webex, You Tube, Moodle, Google Meet, Virtual Labs, Podcasts, Audio Recordings.

Online Examination/ Quizzes/ Assignments: Moodle, Gamified, gmail, Whatsapp, Google Classroom, Mind Mapping Tools, Infographics, Virtual Labs.

Accessing study material with social media groups/Channels: WhatsApp, Telegram, Facebook, Youtube

Online study platform: Coursera, Udemy, Skillshare, NPTEL, SWAYAM, Spoken tutorial

Presentation skills: Power Point Presentation, MS-Word, MS-Excell, SlideShare

Course duration: 35 hours.

Method of Assessment: Assignments and Quiz



Course Outcome:

1. This course helps students to handle online study apps.
2. This course helps students to opt different courses from suitable online platform.
3. This course guide students with the convenience of logging into the system remotely instead of needing to be physically present.
4. Students can review and assess their own progress through assignments.
5. For certain courses, a students can earn credits for completing the course on the platform and these credits can even be transferred to the academic record of the learner.



A handwritten signature in dark ink, appearing to read "S. Singh".